

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mrs. Maria C. Ziolkowski, President
Mr. Ryan S. Redner, Vice President
Mr. Steven E. Pottieger, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Kathryn K. Harenza
Mrs. Karen R. McAvoy
Mr. Christopher M. McCaffrey
Mrs. Melissa G. Phillips
Mrs. Terrie A. Taylor

Non-Members

Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, November 15, 2021

Community Board Room

<https://www.youtube.com/user/WyomissingASD>

- I. **Call to Order –Mrs. Maria Ziolkowski, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Ziolkowski**
- III. **Announcement of Recording by the Public – Mrs. Ziolkowski**
- IV. **Roll Call – Mr. Boyer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Ziolkowski**
 - Finance Committee Workshop – November 17, 2021, 4:00 p.m., Community Board Room
 - School Board Business Meeting (Re-organization) – December 6, 2021, 6:00 p.m., Community Board Room
- VI. **Liaison Reports**
 - A. Berks County Intermediate Unit Board Report – Mrs. Taylor
 - B. Berks Career & Technology Center Board Report – Mr. Pottieger
 - C. Berks EIT Report – Mr. Boyer
 - D. Wyomissing Area Education Foundation – Mr. McCaffrey
 - E. Legislative Report – Mrs. Harenza
 - F. PTA – Mrs. Phillips

**November 15, 2021 Board Meeting
Agenda – Page 2**

VII. Board Member Recognition – Mrs. Ziolkowski / Mr. Scoboria

- The Board and Administration recognize Mrs. McAvoy and Mr. McCaffrey for their service to WASD.

VIII. Public Comment – Mrs. Ziolkowski

Speakers are requested to identify themselves by name and address.

IX. Routine Approvals – Mrs. Ziolkowski

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- October 11, 2021 School Board Business Meeting Minutes

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report for October, 2021.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of October, 2021, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Check Summary

X. Superintendent's Report - Mr. Scoboria

A. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve and ratify the following Finance and Facilities items:

1. Adopt Resolution not to raise taxes above the index of 3.9% for the 2022-2023 fiscal year.

Background information: Section 311(d) (1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget.

**November 15, 2021 Board Meeting
Agenda – Page 3**

2. Motion to authorize the appeal of the decision of the Board of Assessment Appeals for property located at 401 Buttonwood Street, Reading, parcel number 93-5307-17-20-4973, to the Court of Common Pleas.
3. Motion to authorize the appeal of the decision of the Board of Assessment Appeals for property located at 830 Knitting Mills Way, Reading, parcel number 96-5307-17-00-2953, to the Court of Common Pleas.
4. Motion to authorize the appeal of the decision of the Board of Assessment Appeals for property located at 835 Knitting Mills Way, Reading, parcel number 96-5307-17-01-3240, to the Court of Common Pleas.
5. Approve agreement with Conrad Siegel Actuaries to provide ACA Employer Reporting Service for 2021 in the amount of \$6,100.
Background information: The cost of the agreement is unchanged from 2021.
6. Approve agreement with Lancaster-Lebanon Intermediate Unit 13 to provide network engineer support services to replace network switches District wide, in the amount of \$6,300.
7. Approve Budget Transfers in the amount of \$133,700.

B. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items.

1. RESIGNATIONS

a. Hourly Support Staff

- 1) **Karon Hardy-Neil**, Custodian, JSBS, resignation effective last paid day October 22, 2021.
- 2) **Diane Helm**, Paraprofessional, WHEC, resignation effective last day worked November 13, 2021.
- 3) **Talitha Wolfe**, Cafeteria Monitor, WHEC, resignation effective last day worked October 29, 2021

b. Salaried Support Staff

- 1) **Lance Parmer**, Technology Support Specialist II, District-wide, resignation effective last working day January 3, 2022.

2. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.

**November 15, 2021 Board Meeting
Agenda – Page 4**

3. APPOINTMENTS

a. Hourly Support Staff

- 1) **Jeremiah Melendez**, Custodian Floater, District-wide, 8 hours/day at a wage rate of \$12.55/hour, effective date to be determined pending successful completion of pre-employment paperwork.

Background Information: This position is being filled due to a resignation.

- 2) **Talitha Wolfe**, Paraprofessional, WHEC, 7 hours/day at a wage rate of \$12.60/hour, effective November 15, 2021.

Background Information: This position is being filled due to a resignation.

b. Salaried Support Staff

- 1) **Catrina Fisher**, Business Office Secretary, District Office, 37 hours/week at a pro-rated salary of \$33,000/year, effective November 8, 2021.

Background Information: This position is being filled due to a resignation.

c. Athletic Staff

- 1) **Trinity Ponton**, Indoor Track Asst. Coach, JSHS, at a stipend of \$1,199/year, effective pending successful completion of pre-employment paperwork.

Background Information: This position is being filled due to a resignation.

- 2) **Kevin Miller, Jr.** High Asst. Boys Basketball Coach, JSHS, at a stipend of \$1,586/year, effective November 22, 2021.

Background Information: This position is being filled due to a resignation.

4. WAGE INCREASES

a. Professional Staff

Request approval for the following teacher(s) to receive course credit salary advancement (column movement) in accordance with the terms of the MOU between WAEA and the District, per the effective dates noted below:

- 1) **Lauren Neithamer**, JSHS, from B/Step 5 to B+15/Step 5 (\$54,630) effective January 13, 2022.

**November 15, 2021 Board Meeting
Agenda – Page 5**

5. Request ratification of the 2021-22 school year nurse substitute rate effective November 1, 2021 to reflect updated daily rate for substitute teachers.
 - \$135 days 1-20
 - \$140 days 21 +
 - \$150 WASD retired nurse
 - \$150 Extended Substitute

Background Information: WASD raised compensation for teacher substitutes on the October 25, 2021 agenda. WASD directly employs nurse substitutes, and pay rates are linked to substitute teacher rates.

6. VOLUNTEERS

XI. **Old Business – Mrs. Ziolkowski**

XII. **New Business – Mrs. Ziolkowski**

XIII. **Right to Know Requests – Mrs. Ziolkowski**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
Visitor sign in/ sign out sheets of the Wyomissing Area School District office dated from 01 March 2021 through 25 August 2021	8/31/21	Yes	M. Boyer J. Litts	0.5
See recent copier RFP proposals from all vendors and final contracts signed including leases, addendums and service agreements	10/6/21	No	M. Boyer	0.5
Real Estate tax collections payments as of the request fulfillment date for the current 2021/22 tax year	10/12/21	No	M. Boyer	0.25

XIV. **Updates from Organizations**
A. WAEA

XV. **Adjournment – Mrs. Ziolkowski**